**COLS COVID Plan**

**Gatherings**

* Only 8 children maximum will be allowed into the AYP Office, with two AYP staff facilitating group. Therefore, 10 people maximum will be allowed to take part in group.
* Parents will pick up their children outside of the office and will not be allowed inside, and only one parent per drop off/pick up is required.
* Social distancing games and activities will be running to help prevent the spread within the groups.
* Participants will use the washrooms one at a time. After each use, AYP staff will be sanitizing the washrooms.
* AYP will adhere to all provincial guidelines relating to AHS standards.

**Preventing the Spread**

* Masks are mandatory to enter the office and must always be worn, and AYP will provide masks for children who do not have one.
* Everyone entering the office will be required to use hand sanitizer before entering.
* Tables, chairs, doorknobs, bathrooms, etc will be wiped with Lysol wipes/sanitizer after each use.
* The temperatures of everyone entering will be taken; a temperature of 38 or above will not be allowed to enter the office.
* Before each group, AYP staff will perform a COVID-19 disclosure checklist (**see below**) with each participant.
* AYP Staff will remind participants of respiratory etiquette: cover coughs and sneezes, avoid touching your face, dispose of used tissues promptly, and practice hand hygiene.
* Participants can only remove masks while eating snack and will stay within a 2-meter distance of each other during.

**If there is a case of COVID-19 at Group**

If a participant shows symptoms at group:

* They will be isolated in a separate room or kept at least 2 meters away from others.
* Parents will be contacted to pick up the child immediately.
* The participant will return to group once symptoms are gone.

If a group has a confirmed positive case:

* The zone medical officer of health (Edmonton North Zone) will work to quickly:
  + identify when symptoms developed
  + identify and contact people who had close contact with the person who tested positive, offer testing, and set the isolation measures:
    - people are legally required to isolate for 14 days if they live with or are a close contact of a person who tested positive for COVID-19
    - only people in direct contact with a confirmed case need to isolate
* each AYP staff will:
  + notify parents if a case is confirmed at group
  + notify the partnered community center if a case is confirmed at group there
  + notify the participants’ school that they had a confirmed case
  + support participants to engage in AYP curriculum at home if they are required to self-isolate

If AYP has 2 or more cases:

* the organization would be considered to have an outbreak
* medical officers will assess the spread and exposure risk to determine if it affects multiple groups and areas, or is confined within close contacts of a confirmed case, and provide specific recommendations – an outbreak will not automatically lead to an office closure

**COVID-19 Disclosure Checklist**

**Date:**

**Child(ren)’s name:**

**Parent/Guardian dropping off:**

**Staff completing assessment:**

Has your child(ren):

Travelled or lives with anyone who has travelled outside of Canada within the last 14 days?

Circle one: YES or NO

Been in contact with someone who has a confirmed or suspected case of COVID-19 within the last 14 days?

Circle one: YES or NO

Experienced any of the following symptoms in the last 10 days:

* Cough, fever, shortness of breath, runny nose, sore throat

Circle one: YES or NO

Temperature: